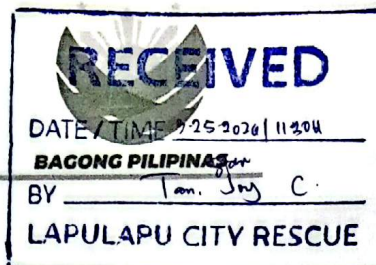




Republic of the Philippines
CITY OF LAPU-LAPU
Office of the City Mayor



EXECUTIVE ORDER NO. 16 – C – 2025

AN ORDER FURTHER RECONSTITUTING THE CITY PEACE & ORDER COUNCIL (CPOC) OF THE CITY OF LAPU-LAPU, CREATING THE CPOC – SPECIAL ACTION COMMITTEE (SAC) ON ANTI-INSURGENCY AND PREVENTING VIOLENT EXTREMISM, ANTI-CRIMINALITY, PUBLIC SAFETY, CRISIS MANAGEMENT COMMITTEE, AND RECONSTITUTING THE PEACE AND ORDER AND PUBLIC SAFETY (POPS) PLAN TECHNICAL WORKING GROUP (TWG)

WHEREAS, Republic Act 7160 of the Local Government Code, particularly Section 16 mandates all local government units to ensure and maintain peace and order within their respective areas of jurisdiction, among other concerns;

WHEREAS, Section 116 of the same statute states that a Peace and Order Council shall be established in every Province, City and Municipality;

WHEREAS, Executive Order No. 366, s. 1996 and Executive Order No. 773, s. 2009 reorganized the constitution of peace and order councils of the national, regional, provincial, city and municipal levels;

WHEREAS, DILG Memorandum Circular No. 2019-143 was issued on August 27, 2019, which aims to harmonize and codify existing policies affecting Peace and Order Councils, and provide additional guidelines concerning Peace and Order and Public Safety Plans (POPSP), POPSP Policy Compliance Monitoring System (POPSP-PCMS), and POC Performance Audit;

WHEREAS, there is a need to reconstitute the City Peace and Order Council and to create a Special Action Committees under the CPOC of the City of Lapu-Lapu;

NOW THEREFORE, by virtue of the powers vested in me by law, **I, MA. CYNTHIA "CINDI" K. CHAN**, City Mayor of Lapu-Lapu, do hereby order:

1. The reconstitution of Lapu-Lapu City Peace and Order Council (CPOC);
2. The creation of Special Action Committee (SACs) on Anti-Insurgency and Preventing Violent Extremism, Anti-Criminality, Public Safety, Crisis Management Committee and Peace and Order; and
3. The reconstitution of the Public Safety (POPS) Plan Technical Working Group (TWG), subject to the following terms and conditions:





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BAGONG PILIPINAS

SECTION 1. COMPOSITION. The Lapu-Lapu City Peace and Order Council (CPOC)

Chairperson	HON. MA. CYNTHIA "CINDI" K. CHAN City Mayor
Vice-Chairperson	HON. CELEDONIO B. SITOY Vice-Mayor
Members	HON. JAN VINCENT DELA SERNA SP Committee on Peace & Order HON. JASMINE MARIE K. CHAN Liga ng mga Barangay President HON. ORLAN JOSEPH C. CARUNGAY SK Federation President ATTY. DANILO E. ALMENDRAS City Administrator ATTY. MISAELLEE M. TEJANO Secretary to the Mayor ATTY./PCOL. ANTONIETTO CAÑETE Lapu-Lapu City Police Office REPRESENTATIVE PEMS/Team Leader, AVSECU 7 DIR. RENNAN AUGUSTUS OLIVA or HIS REPRESENTATIVE Regional Director, National Bureau of Investigation 7 COMMANDER OR HIS REPRESENTATIVE TOWCEN - Philippine Air Force COMMANDER OR HIS REPRESENTATIVE Naval Forces Central COMMANDER OR HIS REPRESENTATIVE CGDCV - Philippine Coast Guard FSUPT. ARNEL S. ABELLA BFP District Fire Director, Lapu-Lapu City JSUPT. RICHARD B. TULABING BJMP Male Warden, Lapu-Lapu City Jail





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JSINSP IVY CHRISTINE T. MANIGOS

BJMP Female Warden, Lapu-Lapu City Jail

IA III RUENELL BUTCH MONTENEGRO or HIS REPRESENTATIVE

Team Leader, PDEA Lapu-Lapu City Office

PLTCOL SANTOS B. BALDOVIZO or HIS REPRESENTATIVE
OIC, RMU-7

ATTY. JUDE HENRITZ R. YCONG

Deputy City Prosecutor, Office of the City Prosecutor

ATTY. GIOVANNI BRAVO

NAPOLCOM

MS. MARIA SHEILA BAYLOSIS

OIC-CSWDO

DR. ASHLEY ESPEDIDO

OIC - City Health Officer

MR. GARRY LAO

Executive Director, CLOSAP/OIC-City Tourism Office

ENGR. PERLA T. AMAR

OIC-City Engineer

MS. JOCELYN ABAYAN

OIC-CENRO

MR. NAGIEL BAÑACIA

OIC-DRRM Office

MR. MARIO NAPULE

OIC-CTMS

DR. MARILYN ANDALES

DEPED, Division Superintendent

LCPO STATION 1 COMMANDER

LCPO STATION 2 COMMANDER

LCPO STATION 3 COMMANDER

LCPO STATION 4 COMMANDER

LCPO STATION 5 COMMANDER





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	CIVIL SOCIETY ORGANIZATIONS: MS. JOAN JUMAO-AS United Drivers & Operators Transport Corporation MS. BIBIANA DEGAMO Mactan Island Multi-Purpose Cooperative ATTY. MARK VINCENT ALABASTRO Deca Homes Mactan 5 Home Owners Association, Inc. MS. ANGELINA DUNGOG NORFIL Foundation
Secretariat	DR. NEILA N. AQUINO, CESO V Secretariat Head/City Director, DILG Lapu-Lapu City MARIA JEAN LORINA M. SALAZAR DILG Focal/LGOO IV MELANIE B. CAPACITE DILG Focal/LGOO III MR. JHON VINCENT D. LAGALA Admin Aide IV MS. SHYRELL A. TRAZONA ISA I MS. EVELYN R. PATALINGHUG Research Analyst, Utility 1 MR. ROBERT J. REDMAN Information Technology (IT) Staff, Utility 1 MS. CORAZON W. NAVALES Administrative Staff, Admin Aide 3 MS. ANN MARGARET A. TUQUIB Regular Support Staff, Utility 1 MS. TAIRA R. GODINEZ Regular Support Admin Aide





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SECTION 2. DUTIES AND FUNCTIONS.

The City Peace and Order Council (CPOC)

1. Convene the CPOC quarterly, or as often as the need arises;
2. Adopt the following resolutions:
 - a. A resolution on the composition of the HUCPOC immediately after the assumption of the new Chairperson, and in the event that there is any change in the composition thereof;
 - b. A resolution on the creation of Special Action Committees;
 - c. An annual resolution on the schedule of the quarterly meetings;
 - d. A resolution on the composition of the HUCPOC Secretariat;
 - e. A resolution on the approval of HUCPOC POPS Plan; and
 - f. Such other resolutions, as may be necessary.
3. Invite other concerned agencies which are not included in E.O. No. 773, s. 2009, (e.g. intelligence communities or agencies) to join or participate in CPOC meetings and/or activities, as may be necessary.
4. Formulate a 3-year Local Peace and Order and Public Safety Plans (POPS) Plan, to be incorporated/and in consistent with the Comprehensive Development Plan (CDP).
5. Create a Special Action Committee (SAC) on Anti-Insurgency and Anti-Criminality, Crisis Management, and other SACs, to prevent or address the issues or incidents on peace and order and public safety.
6. Create a technical Working Group (TWG) for the purpose of POPS Planning, following the guidelines prescribed by this Omnibus and other DILG issuances on the tools and processes on POPS Planning.
7. Provide a forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace and order and public safety within their respective areas or jurisdictions.
8. Recommend strategic actions or activities aimed at promoting, improving, or enhancing peace and order and public safety measures, including anti-insurgency measures within their respective areas or jurisdictions.
9. Recommend measure to converge and orchestrate internal security operations efforts of civil authorities and agencies, military, and police.
10. Formulate and adopt an effective mechanism for the coordination, cooperation, and consultation involving the local executives, citizenry, and law enforcement agencies under R.A. 6975, as amended, in the adoption of the Community and Service-Oriented Policing (CSOP) System.
11. Apply moral suasion to and/or recommend sanctions against local chief executives who are giving material and political support to the insurgents.
12. Monitor the provision of livelihood and infrastructure development programs and projects in the remote rural and indigenous population areas to isolate them from the insurgents' ideological, political, and organizational works.
13. Serve as the convergence mechanism to support the Enhanced Comprehensive Local Integration Program (E-CLIP) Committee in its implementation, at the Provincial level.
14. Support the implementation of ELCAC initiatives.





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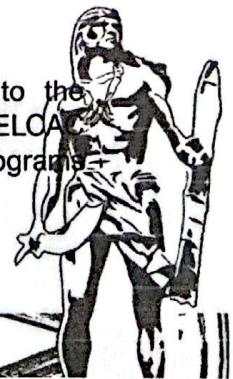


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15. Participate in the conduct annual POC performance audit.
16. Provide regular staff and financial assistance from the Office of the HUCPOC Chairperson to support the HUCPOC Secretariat.
17. Formulate plans and recommend such measures which will improve or enhance peace and order and public safety in their respective areas of responsibility;
18. Monitor the implementation of peace and order programs and projects at the city level and the operation of civilian volunteer self-defense organizations and such other counter-insurgency programs and activities;
19. Make periodic assessments of the prevailing peace and order situation in their respective areas of responsibility and submit a report thereon with recommendation to the Chairperson of the National Peace and Order Council; and,
20. Receive complaints against government personnel, civilian or military, and endorse the same to the agency concerned and demand/ compel such agency to submit reports of actions taken thereon.
21. Perform such other functions as may be directed by law or higher authorities.

The CPOC Secretariat

1. The HUCPOC Secretariat Head shall cause the reorganization of the HUCPOC upon assumption of the new POC Chairperson after a national and local election through the following:
 - a. Review of accredited CSO Profiles related to Peace and Order and Public Safety;
 - b. Endorse and recommend CSO nominees to the HUCPOC Chair; and
 - c. Facilitate the request for security clearance of the appointed CSOs.
2. Assist the Chairperson and Vice Chairperson in the conduct of HUCPOC meetings.
3. Provide technical and administrative assistance to the HUCPOC.
4. Propose PPSAs contributing to the furtherance of peace and order and public safety situation at the provincial level, consistent to national thrusts.
5. Recommend HUCPOC agenda, and prepare resolutions, minutes of the meeting, and other documents.
6. Submit the following status reports to the RPOC Secretariat:
 - a. Conduct of the annual POC Performance audit;
 - b. Formulation and development of LGU POPS Plans;
 - c. Encoding in the POPSP-PCMS.
7. Ensure the preparation and submission of the following accomplishment reports through the POPSP-PCMS, based on the timeline provided in 7.1.4.:
 - a. Reporting Forms 1 (semestral) and 2 (annual);
 - b. PPOC Secretariat semestral accomplishment report;
8. Provide technical support or assistance to activities related to the Enhanced Comprehensive Local Integration Program (E-CLIP), ELOCA Task Force, and other peace and order and public safety related programs in the HUC; and





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9. Perform such other tasks as may be directed by law, RPOC Chairperson or the NPOC Chairperson.
10. Handle the administrative and technical activities of the Peace and Order Council.
11. Assist the CPOC members in the performance of their roles and responsibilities including provision of admin & logistical service.
12. Undertake liaising and coordination of activities.
13. Document CPOC meetings and related POC activities.

Section 3. Creation of the CPOC Special Action Committee.

The Lapu-Lapu City Special Action Committee (SAC). Pursuant to DILG Memorandum Circular 2019-143 dated August 27, 2019, the following SACs shall be created under the CPOC which shall be composed of the following:

A. SAC on Anti-Insurgency and Preventing Violent Extremism

Chairman	BGEN SHEILLAH GRACE VICENTE	PAF Wing Commander, TOWCEN
Members	HON. JAN VINCENT DELA SERNA	SP - Chairman Committee on Peace and Order
	Dr. NEILA N. AQUINO, CESO V	DILG City Director, Lapu-Lapu City
	MS. SHEILA MARIE BAYLOSIS	OIC-CSWDO, Lapu-Lapu City
	PCOL ANTONIETTO CAÑETE	City Director -Lapu-Lapu City Police Office
	Other members, as may be necessary	

Duties and Responsibilities:

- Identify the specific PPPSAs that will prevent and counter insurgency;
- Identify the point persons or agencies who will take the lead for every anti-insurgency PPPSAs identified;
- Propose cost of implementation, anticipated timeline, and other factors pertaining to the activities;
- Initiate and implement all ELCAC initiatives and all related activities;
- Frame each activity as part of a comprehensive approach;
- Submit identified anti-insurgency and ELCAC activities to the POPS Plan TWG for inclusion in the POPS Plan;
- Implement and monitor the POPS Plan funded PPPSAs;
- Closely coordinate with POC Secretariat relative to the implementation of identified activities;
- Submit the following reports to the POC Secretariat and POPS Plan TWG:





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1. Semestral Accomplishment report, submit not later than 15th day of August for 1st Semester and 15th day of March for the 2nd Semester;
2. Annual Report, not later than 15th day of March;
- Perform such other tasks as may be directed by the Council

B. SAC on Anti-Criminality

Chairman	PCOL ANTONIETTO CAÑETE	City Director, Lapu-Lapu City Police Office
Members	BGEN SHEILLAH GRACE VICENTE	PAF Wing Commander, TOWCEN
	Dr. NEILA N. AQUINO, CESO V	DILG City Director, Lapu-Lapu City
	MS. SHEILA MARIE BAYLOSIS	OIC-CSWDO, Lapu-Lapu City
	Other members as may be necessary	

Duties and Responsibilities:

- Identify the specific PPSAs that will prevent and counter criminality;
- Identify the point persons or agencies who will take the lead for every anti-criminality activities;
- Propose cost of implementation, anticipated timeline, and other factors pertaining to the activities;
- Frame each activity as part of a comprehensive approach;
- Submit identified anti-criminality activities to the POPS Plan TWG for inclusion in the POPS Plan;
- Implement and monitor the POPS Plan funded PPSAs;
- Closely coordinate with POC Secretariat relative to the implementation of identified activities;
- Submit the following reports to the POC Secretariat and POPS Plan TWG:
 1. Semestral Accomplishment report, submit not later than 15th day of August for 1st Semester and 15th day of March for the 2nd Semester;
 2. Annual Report, not later than 15th day of March;
- Perform such other tasks as may be directed by the Council





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C. SAC on Public Safety

Chairman	FSUPT ARNEL ABELLA	BFP District Fire Director, Lapu-Lapu City
Members	JSUPT RICHARD TULABING	BJMP Male Warden, Lapu-Lapu City Jail
	JSINSP IVY CHRISTIN MANIGOS	BJMP Female Warden, Lapu-Lapu City Jail
	Dr. NEILA N. AQUINO, CESO V	DILG City Director, Lapu-Lapu City
	DR. ASHLEY ESPEDIDO	City Health Officer, Lapu-Lapu City
	MR. NAGIEL BANACIA	City DRRMO, Lapu-Lapu City or Representative
	MR. MARIO NAPULE	CTMS or Representative
	Other members, as may be necessary	

Duties and Responsibilities:

- Identify the specific Public Safety Program (PSPs) and other related activities;
- Identify the point persons or agencies who will take the lead for every PSP identified;
- Propose cost of implementation, anticipated timeline, and other factors pertaining to the activities;
- Frame each activity as part of a comprehensive approach;
- Submit identified PSPs to the POPS Plan TWG for inclusion in the POPS Plan;
- Implement and monitor the POPS Plan funded PPSAs;
- Closely coordinate with POC Secretariat relative to the implementation of identified activities;
- Submit the following reports to the POC Secretariat and POPS Plan TWG:
 1. Semestral Accomplishment report, submit not later than 15th day of August for 1st Semester and 15th day of March for the 2nd Semester;
 2. Annual Report, not later than 15th day of March;
- Perform such other tasks as may be directed by the Council





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D. Crisis Management Committee

Chairman	HON. MA. CYNTHIA CINDI K. CHAN	City Mayor, Lapu-Lapu City
Point Person for		
Medical	DR. ASHLEY ESPEDIDO	City Health Office, Lapu-Lapu City
Legal	ATTY. JAIMES SAYSON	City Legal, Lapu-Lapu City
Logistics	MR. RONALDO MALACORA	GSO Head, Logistics
Community Relations	MR. MARK BAUTISTA	HEAD PIO, Lapu-Lapu City
Public Safety	FSUPT ARNEL ABELLA	BFP District Fire Director, Lapu-Lapu City
Social Services	MS. SHEILA MARIE BAYLOSIS	OIC-CSWDO, Lapu-Lapu City
Technical Advisers	As needed	

Duties and Responsibilities:

- Provide and mobilize available resources through an establish inter-agency resource sharing protocol;
- Coordinate inter-agency crisis management efforts;
- Ensure the operational demands during the crisis are met and all actions are coordinated and complementary;
- Establish an accessible communication lines so that reliable and timely information are received and disseminated to appropriate levels;
- Accomplish the tasks under Predict, Prevent, Prepare, Perform and Post- Action and Assessment pursuant to the Section 1-1 of the National Crisis Management Core Manual of 2012;
- Designate a specific office to undertake or monitor crisis management efforts;
- Perform such other tasks as may be directed by the Council.

Section 4. Creation of the Peace and Order and Public Safety (POPS) Plan Technical Working Group (TWG)

Chairman	ENGR. PERLA T. AMAR	City Planning Officer, Lapu-Lapu City
Members	MS. JUDITH FURUTA	City Budget Officer, Lapu-Lapu City
	HON. JASMINE MARIE K. CHAN	Liga ng mga Barangay President
	PCOL ANTONIETTO CAÑETE	City Director, Lapu-Lapu City Police Office
	BGEN SHEILLAH GRACE VICENTE	TOWCEN - Philippine Air Force





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	REPRESENTATIVE	Indigenous People's Mandatory Representative, wherever applicable
	Dr. NEILA N. AQUINO, CESO V	DILG City Director, Lapu-Lapu City
	MS. SHEILA MARIE BAYLOSIS	OIC-CSWDO, Lapu-Lapu City
	MS. JOCELYN ABAYAN	CENRO, Lapu-Lapu City
	DR. ASHLEY ESPEDIDO	City Health Officer, Lapu-Lapu City
	MR. NAGIEL BANACIA	City DRRMO, Lapu-Lapu City or Representative
	CIVIL SOCIETY ORGANIZATIONS:	
	MS. JOAN JUMAO-AS	United Drivers & Operators Transport Corporation
	MS. BIBIANA DEGAMO	Mactan Island Multi-Purpose Cooperative
	ATTY. MARK VINCENT ALABASTRO	Deca Homes Mactan 5 Home Owners Association, Inc.
	MS. ANGELINA DUNGOG	NORFIL Foundation
	Other members deemed imperative and responsive to the local conditions	

Duties and Responsibilities:

- Lead in the formulation of the POPS Plan;
- Prepare documents that could serve as reference for the profiling of the strategic direction and peace and order and public safety issues in the locality;
- Conduct data gathering and stakeholder consultations as needed and analyze data gathered;
- Coordinate with communities or barangays for data-gathering and action planning for the implementation of POPS Plan;
- Coordinate with POC Sub-committee Heads relative to the recommended PPSAs for inclusion in the POPS Plan;
- In coordination with the POC Chair and Secretariat Head, convene the POC and present the POPS Plan for discussion, approval, and appropriate action;
- Present data to the POC for prioritization of issues and development of strategies;
- Draft and finalize the POPS Plan;
- In coordination with the Chair, convene the POC and present the POPS Plan for discussion, approval, and appropriate action;
- Take part in the submission and SP/SB adoption of the POPS Plan;





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- Encode the approved POPS Plan in the POPSP-PCMS;
- Coordinate with internal and external stakeholders for effective communication and monitoring as laid out in the POPS Plan;
- Ensure inclusion of key programs or strategies (DILG MC No. 2015-128, Annex 3) CSOP, and conflict-sensitivity, if deemed appropriate, in the POPS Plan; and
- Submit the following reports:
 1. Semestral Accomplishment report, submit not later than 15th day of August for 1st Semester and 15th day of March for the 2nd Semester;
 2. Annual Report, not later than 15th day of March;
- Perform such other tasks as may be directed by the Council

Section 5. Regular Meetings. The City Peace and Order Council shall convene every 1st week of the 3rd month of every quarter, or as often as the need arises, or subject to a notice of meeting from the Chairperson.

The Special Action Committees (SACs) herein created may conduct their own meetings as often as necessary and provide their report to the Chairperson/Council.

Section 6. Provision of Honorarium. The members of the City Peace and Order Council and Secretariat, who are not employees of Lapu-Lapu City Government, shall be entitled to an honorarium of One Thousand Pesos (Php 1,000.00) per meeting attended to defray the travelling and representation costs.

Section 7. Budget/Funding. Funding for programs and projects of CPOC and SACs shall be chargeable against existing local funds appropriated for the purpose.

Section 8. Repealing Clause. This order repeals EO No. 16 – A – 2025. Furthermore, any issuance or part thereof, which is inconsistent or contrary to the provision of this executive order is hereby amended, repealed or modified accordingly.

Section 9. Effectivity. This Executive Order shall take effect immediately.

Issued this 3rd day of December 2025 in Lapu-Lapu City, Philippines.


HON. MA. CYNTHIA "CINDI" K. CHAN
City Mayor

